

PELTON FELL COMMUNITY PARTNERSHIP
Company Reg. No. 6846269 - Charity Reg. No 1129699

Reconvened 11th ANNUAL GENERAL MEETING of the COMPANY
MINUTES of MEETING on 14th October 2020

Venue: The Brockwell Centre, Pelton Fell
Time: 6.00 p.m.

Present:

Name	Member of Company	Other Affiliation
Mrs. E. A. Hall	Yes	
Cllr. Mrs. L. Marshall	Yes	Durham County Council
Mr. C. Reynolds	Yes	
Mr. L. Rimington	Yes	Karbon Homes
Mr. D. Simpson	Yes	

Apologies:

Name	Member of Company	Other Affiliation
Cllr. Mr. S. Henig	Yes	Durham County Council
Mrs. S. Beetham	Yes	
Mrs. I. Gray	Yes	
Mrs. A. Simpson	Yes	

Chair: Cllr. Mrs. L. Marshall

Minute 1/10/20 Welcome and Apologies

The Chair, Cllr. Mrs. L. Marshall, welcomed those present to the reconvened eleventh Annual General Meeting of the Company and the Secretary, Mr. C. Reynolds, gave details of the apologies received as noted above.

As the meeting had been called as a result of the abandonment of the original AGM called for 15th September, the quorum for the meeting was those present. {See Article of Association 7.5}

Minute 2/10/20 Notice of meeting

The Notice convening the meeting was taken as read.

Minute 3/10/20 Minutes of 2018 Annual General Meeting

It was agreed that the Minutes of the Annual General Meeting of the Partnership held on 17th September 2019 be approved as a correct record of the meeting and could be signed by the Chair and Secretary.

Minute 4/10/20 Consideration of the Company's Annual report for 2019/2020

The Secretary introduced the Report of the Board of Directors which had been available to members of the Company and the public prior to the meeting. Additional Copies were provided at the meeting.

He noted that the report did not have associated photographs of activities as in previous years. He referred to the attendance (page 8) which was of the same order as the previous year; however, there was still a wide variety of activities particularly for young and old people as shown on pages 9 to 12. Annex 1 (page 14) gave details of the grants that had been received.

There was a need for funding in order to continue the Partnership's work. As regards the future he drew attention to Section VI (pages 12/13) and the desirability for a much increased local community involvement to provide additional and subsequent replacement of existing Directors

It was agreed that the Company's Annual Report for 2019/2020 by the Board of Directors be accepted. Proposed by Cllr. Mrs. L. Marshall, seconded by Mr. D. Simpson

Minute 5/10/20 Report by the Independent Examiner on the Company's Accounts for the financial year 2018/2019

The report had been available to members of the Company and public prior to the meeting and additional copies were given out at the meeting.

The Chair introduced the Secretary to present the Report and he stated that it included: Independent Examiner's Report; Statement of Financial Activities; Balance Sheet; and, Notes to the accounts.

Mr. Reynolds drew attention to various aspects of the report:

(i) Page 4 showed the Independent Examiner's Statement in regard to the period to 31st March 2020 where it was confirmed that the Partnership's accounts did not give rise for any concerns.

(ii) The income and expenditure figures for the year were given on page 5. The income of £ 82,164 was greater than the expenditure in the year with the result that there was a surplus on the year of £ 6,405 which was due in the main to increases in the grant funding that had been received and hire charges. The need to increase income in 2020/21 and subsequently was emphasised.

It was agreed that the Accounts for the Company for the Financial year ending 31st March 2020 and the Independent Examiner's report thereon be accepted. Proposed by, Cllr. Mrs. L. Marshall, seconded by Mrs. E. A. Hall.

Minute 6/10/20 Appointment of Independent Examiner for the financial year 2020/2021

On the proposal by Mr. C. Reynolds seconded by Mr. D. Simpson, it was agreed that B. J. Straughan and Partners, Chartered Accountants be appointed as the Company's Independent Examiner of Accounts for the financial year 2020/2021.

Minute 7/10/20 Election of Company Directors for the period 2018/2021

The Secretary, Mr. C. Reynolds reported that in accordance with the Company's Articles of Association, it was necessary to elect up to 11 new Directors who could serve for a further period of up to 3 years.

There were 10 existing vacancies and 1 due to retirement of an existing Director.

As set out in the Agenda, the retiring Director Mrs. N. Armstrong had indicated a willingness to continue and following consultation between the remaining Directors had been recommended for re- election as a Director.

No other nominations had been received subsequently.

Thus, the election of the single nominee together with the existing remaining Directors would give a total of 5 in number. This was within the range of 5 to 15, and so complied with the requirement of Articles of Association clause 9.3 and also clause 9.4 in that the majority of Directors would be “Community Directors”.

It was agreed unanimously that Mrs. N. Armstrong be elected as a Director of the Company for a period of up to 3 years.

{NOTE 1: The following Directors are “Community Directors” by virtue of their residential status: Mrs. N. Armstrong Mr. C. Reynolds and Mr. D. Simpson.
The other Directors are: Cllr. Mr. S. Henig, & Cllr. Mrs. L Marshall.}

{NOTE 2: At a Board meeting subsequent to the Abandoned AGM meeting on 15th September 2020, 3 new Directors were elected for a period of approximately 1 year {See Minutes 05/09/20 & 9[A]/09/20}. Thus currently there are now 8 Directors of whom: 5 are “Community” Directors: namely Mrs N. Armstrong, Mrs. S. Beetham, Mrs E. A. Hall, Mr. C. Reynolds and Mr D. Simpson;
The remaining Directors are Mr. S. Henig, Mrs. A. Hall and Mrs. L. Marshall.

And so the provisions of the Articles of Association (i.e. that there be a majority of “Community” Directors) have been met. }

Minute 8/10/20 Any Other Relevant Business
Minute 8[A]/10 Meeting of Board of Directors

It was noted that the next meeting would be at 1840 hours (6.40 p.m.) on 14th October 2020 at the Brockwell Centre.

Minute 8[B]/10 2021 Annual General Meeting

It was agreed that the 2021 Annual General meeting would take place on third Wednesday in September 2021 at the Brockwell Centre at a time to be specified.

**Minute 8[C]/10 Vote of Thanks (i) to the Lead youth Worker (Ms. D. Brown),
and (ii) the Secretary**

(i) Ms. D. Brown

On a motion proposed by Cllr. Mrs. Marshall, it was agreed unanimously that Ms. Brown be thanked for:

Her continuing hard work in maintaining youth activities at the Centre by her success in obtaining grants for those activities; and,

During the recent school summer holiday period her organisation and implementation of the very successful project for a mobile youth café and associated activities for young people and families.

(ii) The Secretary

For his work in the administration of the Partnership’s affairs over a long period and in difficult circumstances.

Signed: _____

Chair/ Vice chair;

Secretary

CR 15/10/20